

Minutes of Meeting

11:30 a.m – 12-00 p.m: time Zoom : Place 2021 / 2 / 21 : Date Sunday : Day


: Main Meeting Members ■

Attendance	Role	Name	⌚	Attendance	Role	Name	⌚
-	Chairman 2 nd Alternative	Dr. Hala AlAbbasi	5	P	Chairman	Mr. Rami AlTurki	1
-	2 nd Alternative to Financial Supervisor	Mr. Ahmad AlRammah	6	P	Chairman 1 st Alternative	Dr. Samar AlHayek	2
P	1 st Alternative to Vice Chairman	Dr. Anood AlMudaiheem	7	-	2 nd Alternative to Vice Chairman	Mrs. Sara AlMoosa	3
-	Member	Dr.Kholod Alazmi	8	P	Financial Supervisor	Mr. Hamad AlKaltham	4

:Invitee ■

Attendance	Role	Name	⌚	Attendance	Role	Name	⌚
P	Invitee	Mr. Nigel Penny	2	P	Coordinator	AlHanouf AlOtaishan	1

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Recommendations	Assigned to	Date	Done	Point	م
Discuss hiring a program manager to drive the events, and to develop the framework for awareness. (Approved by Mr.Rami)	Mr. Nigel	Feb.21	Done	Roadmap	1
To follow up with the registration of the charity. We have to be known and legal before building a website.	Dr.Samar MsHanouf	Feb.21	Done	Registration	2
Alturki Holding committed to: - Pay the project manager's salary. - Hiring the manager under Alturki Holding company. - Getting support from the HR department at Alturki Holding to finalize the recruitment process. Candidates:	Dr.Samar Mr.Hamad Ms.Alanoud AlSemaail			Hiring a Program Manager	3
					
Assigning a company to build a website after registration. Alturki Holding committed to: - Pay developing the society website expenses.	Alturki Holdings			Website	4
					5

Next Meeting:
Undetermined